



APPLICATION FOR CONSENT TO MAKE ALTERATIONS TO AN EX-COUNCIL PROPERTY IN ACCORDANCE WITH THE CLAUSE CONTAINED IN THE CONVEYANCE/LEASE OF THIS PROPERTY

Property:

Name:

Tel No: Date:

1. Description of proposed work:

(Please sketch on the reverse side of this form your proposals giving approximate measurements and proximity to neighbouring properties. Please complete even if a retrospective application and submit photos of the alteration.)

2. Purpose for which alteration will be used:

3. Details of materials:

4. Does the alteration affect services to neighbouring properties, for example, drains? If yes, please supply details of any additional works in this respect.

THIS APPLICATION FORM RELATES ONLY TO THE CONSENT REQUIRED IN ACCORDANCE WITH THE CLAUSE CONTAINED IN THE CONVEYANCE/LEASE OF THIS PROPERTY AND IS SEPARATE TO ANY PLANNING PERMISSION, BUILDING REGULATION APPROVAL, OR CONSENT FROM THE HIGHWAY AUTHORITY, WHICH MAY ALSO BE NECESSARY.

AN ADMINISTRATION FEE OF £75 (OR £100 FOR EACH ITEM REQUIRING APPROVAL IF FOR RETROSPECTIVE CONSENT) IS PAYABLE.

Please return completed form to: Assets Section, Town Hall Buxton, Derbyshire SK17 6EL

Email asset.management@highpeak.gov.uk