



**Funded by
UK Government**

High Peak Community Infrastructure Grant (Capital)

Application Deadline: Sunday 16th June 2024

All applications for the next round of Community Infrastructure Grant funding need to be submitted before midnight on the advised date.

Applications submitted after this time will not be considered in this round of funding.

Overview and Guidance

Grants for Investment in capacity building and infrastructure support for local Civil Society/Community Organisations.

The objective of this grant is to strengthen our social fabric and foster a sense of local pride and belonging, through investment in activities that enhance physical, cultural, and social ties and amenities, such as community infrastructure.

Example projects may include funding for improving or supporting new community buildings (village halls, libraries or community centres), kitchen improvements, building adaptations, improved accessibility and/or energy efficiency etc...

Grants are available between £2,000 - £40,000.

Grants are awarded at a **maximum of 80% of the total project costs** i.e. to achieve a maximum £40,000 grant, project costs would need to be in excess of £50,000 exclusive of VAT

All grant funding will be paid in arrears via claim process i.e. grant is claimed on completion of all works and evidence of paid invoices. Grants may be claimed in instalments on request.

Grants will be funded from the UK Shared Prosperity Fund and the Rural England Prosperity Fund as appropriate.

Who can apply?

Grants are available to Unincorporated and Incorporated legally constituted organisations who are located in the High Peak; have been established for over twelve months; and whose primary focus is on benefiting the community.

Eligible organisations include:

- **Limited Company (by shares)**
- **Company Limited by Guarantee**
- **Registered Charity.**
- **Charitable Incorporated Organisation (CIO).**
- **Co-operative**
- **Community Benefit Society**
- **Community Interest Company (CIC).**
- **Constituted voluntary or community organisation.**
- **Statutory body (including, town, parish, or community councils)**

If you are not currently an eligible organisation and require support to become one, please email enquiries@enterprisesupportalliance.com or visit [Enterprise Support Alliance](#) where complimentary support is available.

All eligible organisations need to provide evidence of being financially stable (solvent) and comply with the Minimal Financial Assistance rules of the UK Subsidy Control requirements.

Who cannot apply?

We cannot accept applications from:

- individuals.
- sole traders.
- organisations based outside High Peak.
- anyone who is applying for another organisation.
- organisations applying to more than one of HPBC funds for the same project over the same period.
- Organisations who have not been in existence for a minimum of 12 months prior to applying for funding.

Project Activity

The objective of this grant is to strengthen our social fabric and foster a sense of local pride and belonging, through investment in activities that enhance physical, cultural, and social ties and amenities, such as community infrastructure.

The funding may be used to improve or support new community spaces/buildings (village halls, libraries or community centres), kitchen improvements, building adaptations, improved accessibility and/or energy efficiency etc... for local civil society and community groups to use.

It is expected that any Community Infrastructure Projects clearly align with one or more of the below Aims of the [High Peak Borough Plan](#)

- **Aim 1 - Supporting our communities to create a healthier and safer High Peak.**
- **Aim 3 - Protect and create jobs by supporting economic growth, development, and regeneration.**
- **Aim 4 - Protect and improve the environment including responding to the climate emergency.**

All Community Infrastructure Projects need to demonstrate how they can support/contribute to the following UKSPF outputs/outcomes:

- **Increase the number of new or improved community facilities.**
- **Increase the number of individuals engaged in the local area / activity.**
- **Improved perception of facilities/amenities/accessibility.**
- **Increased users of facilities or amenities.**
- **Improved perceived/experienced accessibility to venues/activities.**

The project must clearly demonstrate how the funded element will provide additional benefit to any previous or ongoing work/activity.

The applicant must demonstrate that the proposed activity would not be possible without this funding.

Minimum grant = £2,000 (project cost at least £2,500)

Maximum grant award per organisation = £40,000 (project cost at least £50,000).

The maximum grant intervention rate is 80% which means that organisations must contribute a minimum of 20% of the total costs to fund the project.

Eligible items:

Capital items - lasting assets such as a building improvements or equipment – you must spend grants on assets such as a building or equipment which are expected to be used for a period of at least one year. This may include enhancements to existing assets which:

- Significantly lengthen the life of the asset.
- Significantly increase the value of the asset.
- Significantly increase usefulness of the asset.
- It will not include minor repairs and routine maintenance.
- Labour costs can only be funded if they are contributing directly to creating the assets e.g. builders, IT developers.
- Architect's fees .
- A limited amount may be available for revenue items - such as IT systems, marketing, consultancy.
- Grants must be for community purposes. Grant recipients cannot use grants to fund domestic property.

How to Apply

Enterprise Support Alliance are supporting this grant programme.

Enterprise Support Alliance has been appointed to help grow High Peak community organisations to develop and to advise on grant applications both to this fund and our Community Enterprise Programme.

All applicants are required to discuss their proposed projects with Enterprise Support Alliance prior to submitting any application, to ensure the organisation eligibility and project fit.

Any applications submitted without discussions with Enterprise Support Alliance will be ineligible for funding/consideration.

For all enquiries, please email enquiries@enterprisesupportalliance.com

Following discussions with Enterprise Support Alliance applicants are required to complete the online application form by the advertised deadline for funding.

All successful project applicants must have completed their project, spent, and claimed all the grant no later than 31st January 2025.

Evaluation Criteria

All Applications will be assessed on their own merit, against the key criteria below:

1. The impact this funding will have on the lead organisation.
2. The impact this funding/project will have on the community (including the number/range of community users the project will support and any wider impact the project will deliver).
3. The amount/number of UKSPF Outputs/Outcomes the project will provide.
4. How the proposed project supports/links to High Peak Borough Council's Corporate Plan 2023-2027.
5. Value for money.

Additional Information

Applicants should note that if successful in a grant award they will be required to procure any items required in compliance with UKSPF procurement guidelines, which are as follows:

<u>Value of contract</u>	<u>Minimum procedure</u>
£0 - £2,499	Direct award
£2,500 - £24,999	3 written quotes or prices sought from relevant suppliers of goods, works and / or services
Over £25,000	Formal tender process

Any items purchased not meeting these requirements will not be eligible for funding.

The grant award will not cover or include any recoverable VAT incurred by your organisation and you should make your own enquiries of HMRC as to the recoverability of any VAT your organisation incurs.

Applicants will be paid in arrears for the work on completion.

All eligible organisations need to provide evidence of not being insolvent and comply with the Minimal Financial Assistance rules of the UK Subsidy Control requirements.

Farm based enterprises will also need to comply with the [Concordat on the World Trade Organisation Agreement on Agriculture \(Domestic Support\) Regulations 2020](#) which requires the Council to report on aid granted to Department of Environment, Food and Rural Affairs (DEFRA).

Applicants should consider and identify other sources of funding prior to applying to this fund such as Lottery funding.

Applications should not duplicate funding from other Defra sources.

Applications will be assessed by Council Officers/UKSPF Partners and if supported, recommendations made to the High Peak UK Shared Prosperity Board for final decision.

The UKSPF Board's decision is final, and applicants have no right to appeal.

Further information including accounts, terms of reference, insurance documents and operating policies will be required if your application is approved, as part of a due diligence check. A Grant Funding Agreement will then be sent, setting out the terms and conditions and required outputs/outcomes.

Where work is to be conducted on a building, evidence of ownership or authorisation from the owner will be required.

For further information please contact ukspf@highpeak.gov.uk