J. J. R Ready Mix CONCRETE SUPPLIES					Written Procedure for Actions to Take in the Event of an Incident			
Pollutant	Receptors	Potential Source of Emission	Type of Emission	Likely Impact	Control Measures	Investigative Actions	Reporting	Remedial Actions
Particulate matter (Cem1 cementiitious powders)	Scattered industrial & residential buildings within 0.5km. Predominantly wasteland. No SSI's to be considered.	Silo escape whilst vehicle discharging product	Point source	Dust coating of building and possessions	Advanced reverse jet, self cleaning filters fitted to silo	If emissions of dust are observed during any part of the delivery, delivery must be stopped immediately. The cause must be reported to senior management, investigated and rectified before continuing with delivery.	Operative to notify senior management ASAP	-1. Ensure within boundaries of premises
					2. Continuous high-level & over pressure sensors and audible alarms fitted		Operative to inform regulator via email ASAP if beyond installation boundary	
					Operators/drivers fully trained in safe silo usage, including safe pressure			Dampen down area to prevent further scattering
					Routine daily visual inspections and planned maintenance program in place to ensure filters & alarms in working order			
		Emission from tanker coupling point	Point source	Dust coating of building and possessions	Prior to discharge, driver/operative to visually inspect for sound coupling		Operative to notify senior management ASAP	3.Once dampened, move small spillages to designated waste storage
					2. Hauliers to carry out 6-weekly checks of all hoses		2. Operative to inform regulator via email ASAP if beyond installation boundary	
					3. Hose whip arrests fitted to all connection point to reduce movement & friction of hoses whilst discharging		maintained on site	Road sweeping service in case of widespread dust scattering - J&A Roadsweeping (01629 815222)
					All drivers fully trained in use and connections from bulk pnuematic tanks			
		Emission from loading & overloading bulk tanker	Point source	Dust coating of building and possessions	Loading bellows fitted with sensor to automatically cut off product supply to prevent over filling		Operative to notify senior management ASAP	
					2. Operative trained to ensure bellows have emptied into tank before lifting		Operative to inform regulator via email ASAP if beyond installation boundary	5. Window cleaning service in cases of dust scattering to residential properties - UK Window Clean (0113 271 7313)
					Bellows fitted with emission arrestment which filters air pressure exhausted from tanker from material fills		3. Incident log "Abnormal Wind	
					4. Routine daily visual inspections and planned maintenance program in place to ensure filters & alarms are operable			
		Abnormal events such as equipment break downs or malfunctions	Point source	Dust coating of building and possessions	Routine daily visual inspections and planned preventative cleaning/maintenance program in place to ensure equipment/machinery is in good working order	2. If emissions are observed from any point, the cause must be reported to senior management, investigated and rectified	Operative to notify senior management ASAP	of widespread dust scattering
					Operatives fully trained in all aspects of the site and various processes		2. Operative to inform regulator via email ASAP if beyond installation boundary	
					Operatives to take immediate remedial actions and repair any equipment to minimise future risk of emissions.		3. Incident log "Abnormal Emission" to be completed and maintained on site	