

Job Description

Job Title	Recreation assistant - Dryside site
Grade	National Minimum Wage
Reporting To	Contract manager
Responsible For	N/A
Key Contacts	Contract manager/Operations manager
Location	Birchall Pavilion - Leek
Car Driver	NA
Essential User	NA
DBS	Enhanced

Job Purpose

To supervise the football pavilion during group exercise classes and also during the football season while football games are playing.

Job Duties

- To guide, care for and assist all Centre customers.
- To facilitate a friendly but efficient working relationship with the people who use the Centre.
- To work as part of a team to achieve the objectives and usage targets of the Centre.
- To innovate ideas and initiate action to increase the usage of the Centre.
- To ensure all facilities are presented to the highest levels of cleanliness and comfort.
 - Assist the Centre/operations Manager in the effective control and security of the facility, patrolling all appropriate areas ensuring that equipment is stored safely and securely.
 - To be aware of all Health and Safety issues within the Centre, to constantly implement and assess procedures drawing attention to any unsafe practices.
 - To ensure all parts of the Centre are safe and secure when not in use.
 - To cover duties of such other members of staff as required.

JOB REQUIREMENTS

Transport Requirements	Driving or other means required for travel to Alliance and training locations
Working Patterns	Casual hours.
Working Conditions	Leisure centre based with travel to other Alliance Leisure locations when required

DBS

This position is classed as a regulated post and therefore requires a DBS Disclosure. Where the individual does not hold already hold a DBS Disclosure, it will be necessary for the post holder to be submitted for a DBS check.